

## SAMPLE BROKERAGE TEAM FORM

➤ This form shall be maintained and kept current daily by the team leader, and the initial completed form and any subsequent updated forms shall be provided to the Qualifying Broker within 24 hours of the update. A new form shall be completed whenever there is a new team leader.

**Company Name:** \_\_\_\_\_

**Qualifying Broker Name:** \_\_\_\_\_

**Team Name:** \_\_\_\_\_

*(The name must contain the terms "team" or "group" and cannot use terms that could lead the public to believe the team is a real estate company such as "corp.", "llc", "partnership", "business", "enterprise", and "company".)*

**Date Team Created within Company:** \_\_\_\_\_

**Team Leader:** \_\_\_\_\_

*(Designated by Qualifying Broker)*

**Date Designated:** \_\_\_\_\_

### Team Members:

| Name | Date Added to Team | Date Removed from Team |
|------|--------------------|------------------------|
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### Additional Rules:

1. No person shall be a member of more than one team.
2. Include the name of at least one of the team members in the advertisement.
3. Include the name of the company with whom the licensee is licensed in the advertisement.

I am the Qualifying Broker responsible for the team and its members listed above. I give them this written authorization to include the team name in their advertisements as listed below:

- ☐ I give them blanket approval to use the team name whenever they wish in their advertisements.
- ☐ I will review every request to use the team name in their advertisements and will approve on an individual basis.
- ☐ I do not give the team permission to use the team name in their advertisements.

Qualifying Broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_