

REGISTRATION/TRANSFER FORM

INSTRUCTIONS

Complete this form online and print for submission or print a blank form and complete it in black or blue ink.

- TERMINATION:** Attach licenses(s), complete Part 1 and 2, and return to the Alabama Real Estate Commission, 1201 Carmichael Way Montgomery, AL 36106.
- TRANSFER:** All three parts must be completed or form will be returned. Failure to submit all necessary information, license(s) form(s) and/or check(s) will result in all material being returned. Identification numbers requested may be found on each license and must be shown herein in order for registration to be processed.
- FEE:** A \$25 fee shall be required of a licensee when a change on a license certificate necessitates the issuance of a new license certificate. **Make check payable to Alabama Real Estate Commission and mail, with forms, to 1201 Carmichael Way, Montgomery, AL 36106.**

Complete applications are normally processed within 3 business days from the date received. Once processed, the license will be available for printing by the qualifying broker from the Commission's website, www.arec.alabama.gov, using the company login (the company license number and the qualifying broker's personal information).

PART I:

Attached hereto is the real estate license of:

Agent's Name _____

License Type _____ License Number _____

The agent listed above is no longer registered with _____
Name of Company

 Former Qualifying Broker (Please Print Name)

 Signature of Former Qualifying Broker

PART II

Licensee who is requesting change must complete this section.

- Check one:**
- Issue my license to company listed in Part III
 - Issue my license to inactive status and hold at Commission office

Signature of Agent _____

Home Address _____ City _____ State _____ Zip _____

Mailing Address _____ City _____ State _____ Zip _____

E-mail Address _____

Home Phone _____ Mobile Phone _____

PART III

I accept the responsibility for the actions of the above licensee and give consent for licensee to do business with company listed below:

 Qualifying Broker (Please Print Name)

 Signature of Qualifying Broker

 Qualifying Broker's License Number

 Company Name

 Company License Number (If forming a new company, license number is pending)

 Company Phone Number

 Date