



CMap

Student Instruction Sheet

Check your credit on the Commission's Web site at www.arec.alabama.gov.

1. Check your course credit on the Alabama Real Estate Commission's Web site by clicking on "Check CE Credit" in the Quick Links on the home page.
2. Click "Online Services" on the next page.
3. Log in by typing your license number, last four digits of your social security number, and date of birth.
 - Your license number should not include the extension (i.e. -0, -1, -2, etc.)
 - Your date of birth must contain two digits for the month, two for the day and four for the year of birth. It will not work any other way!
4. Once your record appears, make any necessary changes to your address. If no changes need to be made, click "Next" at the bottom of the screen.
5. Select "Licensee CE Credit" from the Available Services and check to see which courses have been reported to the Commission.
6. It will take approximately 10 days after course completion to report your credit.
7. If your credit does not appear on the Web site by that time, you may choose to contact the appropriate instructor or school and have your credit reported to the Real Estate Commission.
8. Remember, if it does not show on the Commission's Web site, the Commission does not have it and you **do not** have credit!
9. Once you access your record to check your CE credit, you can also submit a course evaluation.
10. Next to the course you completed is a button labeled, "Evaluate this Course." You will have this option for thirty days after you complete the course.