



1201 Carmichael Way • Montgomery, Alabama 36106  
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arec.alabama.gov

D. PHILIP LASATER, Executive Director  
PAT ANDERSON, Assistant Executive Director

## Application for Continuing Education Instructor

Application Fee: \$50.00 - Between 10/01/11 and 09/30/12  
\$25.00 - Between 10/01/12 and 09/30/13

Make your check payable to the Alabama Real Estate Commission and mail it, along with your application and appropriate documentation, to the Alabama Real Estate Commission, Education Division, 1201 Carmichael Way, Montgomery, AL 36106.

Name of Instructor Applicant \_\_\_\_\_

Social Security Number \_\_\_\_\_ D.O.B. \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_  
Work Home

Fax: \_\_\_\_\_ E-mail Address \_\_\_\_\_

- **Once you have received approval as a Continuing Education Instructor, you must go to the Real Estate Commission’s Web site to submit courses for approval.**
- **Go to the *Education* heading and select *Education Forms and Applications*. Select *Real Estate Continuing Education Course Application* for instructions on submitting course applications online.**

**I. Instructor Qualifications:** Applicant must possess one of these. Please check the appropriate box below. **DOCUMENTATION MUST BE SUBMITTED.**

- Bachelor’s degree in the field of instruction plus at least two years experience in the field of instruction. **Submit transcript and resume.**
- Teaching experience consisting of at least 75 hours in the applicable field within the 3 years immediately preceding the date of the instructor’s application plus 3 years full time experience in the field of instruction. **Submit letter from school verifying teaching experience and resume documenting work experience.**
- Six years full time experience in a profession, trade or occupation in the applicable field. **Submit resume and copy of an applicable license.**
- Any combination of at least six years of full time experience relevant to the applicable field and college level education with course work in the field of instruction. **Submit resume and transcript.**

